



WESTMONT PUBLIC LIBRARY

Providing the Community Keys to Lifelong Learning
428 North Cass Avenue, Westmont, Illinois 60559
630.969.5625 www.westmontlibrary.org

LEGAL NOTICE / PUBLIC NOTICE OF THE WESTMONT PUBLIC LIBRARY **REGULAR MEETING OF THE BOARD OF TRUSTEES** AGENDA

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, March 19, 2013 at 7:00PM, at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

- (1) Call to Order
- (2) Roll Call
- (3) Pledge of Allegiance
- (4) Approval of Consent Agenda
 - a. Minutes of the February 19, 2013 Board Meeting
 - b. Minutes of the February 19, 2013 Bid Proposal Opening Meeting
 - c. Minutes for the February 19, 2013 Finance Committee Meeting
 - d. Communications Log
 - e. Librarian's Report: March 12, 2013
- (5) Public Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff
- (6) Additions & Deletions
- (7) Treasurers Report
- (8) Bills and Salaries
- (9) Unfinished Business
 - a) Resolution to approve Cleaning Service contract with Service Master (Lombard) for \$16,044 per year.
 - b) Resolution to request Larson Engineering to develop mechanical engineering documents to install new boiler, develop bid documents and manage the bid process at a cost of not to exceed \$7,150.00.

(10) New Business

- a) Resolution to approve \$1,850 in reserve funds for the purchase of peripherals to enhance the Public Computer services.
- b) Charge Policy Committee with development and recommendation of Procurement Policy, incorporating the Authority to spend Policy.
- c) Charge Policy Committee with review and revision of Collection Development Policies, including the Reconsideration of Library Materials Policy.
- d) Charge the Policy Committee with review of Staff Privileges and Volunteer Privileges sections of Personnel Code
- e) Establish date and time for final Levy 2012 discussion and possible abatement.
- f) Establish date and time for Committee of the Whole meeting on the FY14 Working Budget.
- g) Discussion of Staff Area Plan and workflow change progress.

12) Closed Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

(13) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Ms. Christine Kuhn, ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; or telephone (630) 969-5625 (voice), or email christinekuhn@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.