



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

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westmontlibrary.org

Providing the community with the keys to lifelong learning.

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES

April 15, 2025

1) Call to Order

The meeting was called to order at 7:00 p.m. by Board President Jason Fichtel on Tuesday, April 15, 2025 at the Westmont Public Library.

2) Roll Call

Present: Trustee Melissa Donoghue, Trustee Beth Krotiak, Trustee Joanne O'Malley, and President Jason Fichtel

Absent: Secretary Heather Booth, Vice President Elaine Carmichael, and Treasurer Kerry O'Connor

Staff present: Director Julia Coen, Assistant Director Colleen Seisser, Administrative Assistant Michelle Mahlan, and Manager of Youth & Teen Services Kristi Miller

Also Present:

3) Pledge of Allegiance

4) Approval of Consent Agenda

a. Minutes of the regular board meeting on March 18, 2025

b. Communications log for March 2025

c. Director's report April 2025

Motion: Krotiak moved to approve the Consent Agenda, O'Malley seconded.

Discussion: None

Vote: All in favor

Motion passed

5) Open Forum:

a. **Public:** None

b. **Board:** Donoghue is very excited to continue her service on the Board.

c. **Director:** Coen noted that the audit is underway and they are on-site at the Village. Obviously with the change in the Fiscal Year, this year's audit timeline is a little different. On Friday we are having some furniture delivered and installed downstairs including new magazine shelving, wall shelving by the study rooms, and an additional A-Frame. The Library is closed on Sunday for the Holiday. Coen mentioned the letter received from the Illinois Secretary of State regarding the elimination of IMLS funding and the potential impact on Illinois libraries. The biggest issue for us would be if RAILS loses their funding since they provide interlibrary loan delivery. Coen also noted that we will reschedule the Finance Committee Meeting for a later date as we have not received the capital needs assessment report from Engburg Anderson.

d. **Staff:** Seisser noted that the location change to the Library for the EIC meeting has once again resulted in a large public attendance in April. The Library is migrating to a new calendar/room reservation system and it will switch over next

Tuesday on April 22. We are having the Garden Expo on April 26 from 10 a.m.-Noon. Pat Miller will be presenting during that time. The Library will be participating in Crusin' Nights on June 19, July 17, August 14. The master gardeners will be working with teens on a salsa garden and will be maintaining the gardens on Tuesdays and Fridays throughout the summer from 9-10:30 a.m. Our Collections Development Specialist Alex Carlson was nominated for Employee of the Moment for helping a patron and teaching her a new skill. Seisser passed around the graphic design that Kerry made for the summer reading program.

Manager of Youth & Teen Services Kristi Miller gave a presentation on the Summer Reading Program - Level Up Summer Reading 2025. The eleven (11)-week program will be trackable on-line or on paper, and there will be incentives for reaching reading goals. The program promotes literacy, engages the community, encourages reading for recreation, provides academic support for avoiding summer slide, and engages the whole family. Studies show that adult engagement increased with online tracking. Through the sponsored rewards, adults learn about the businesses in the community. Nationally, since the pandemic, reading levels are still lagging. There is a focus on what communities can do to help young readers. It has been shown that exposure to language and learning leads to academic achievement.

6) Additions and Deletions to Bills and Vendors

Motion: Krotiak moved to include Additions and Deletions to Bills and Vendors, Donoghue seconded.

Discussion: None

Vote: All in favor

Motion passed

7) Treasurer's Reports

Motion: O'Malley moved to file the Treasurer's Report for audit, Donoghue seconded.

Discussion: None

Vote: All in favor

Motion passed

8) Bills and Vendors

Motion: Krotiak moved to approve Bills and Vendors Report, O'Malley seconded.

Discussion: None

Vote:

Ayes: Donoghue, Krotiak, O'Malley, and Fichtel - 4

Nays:

Absent: Booth, Carmichael, and O'Connor - 3

Motion passed

9) Adjournment

Motion: O'Malley moved to adjourn at 7:32 p.m., Krotiak seconded.

Vote: All in favor

Motion passed

Respectfully submitted,

Michelle Mahlan on behalf of

Heather Booth

Westmont Public Library Board of Trustees, Secretary