



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

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westmontlibrary.org

Providing the community with the keys to lifelong learning.

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES

June 17, 2025

1) Call to Order

The meeting was called to order at 7:07 p.m. by Board President Jason Fichtel on Tuesday, June 17, 2025 at the Westmont Public Library.

2) Roll Call

Present: Treasurer O'Connor, Trustee Melissa Donoghue, Trustee Beth Krotiak, Trustee Joanne O'Malley, and President Jason Fichtel

Absent: Secretary Heather Booth, Vice President Elaine Carmichael

Staff present: Director Julia Coen and Assistant Director Colleen Seisser

Also Present: Village Manager Jim Gunther, Village Finance Director Allen Altic

3) Pledge of Allegiance

4) Approval of Consent Agenda

- a. Minutes of the regular board meeting on May 20, 2025
- b. Minutes of the policy committee meeting May 20, 2025
- c. Communications log for May 2025
- d. Director's report June 2025

Motion: Krotiak moved to approve the Consent Agenda, Donoghue seconded.

Discussion: None

Vote: All in favor

Motion passed

5) Open Forum:

- a. **Public:** Village Manager Jim Gunther introduced himself as the new Village Manager and gave an overview of the ways the Village and Library collaborate.
- b. **Board:** Treasurer O'Connor congratulated Assistant Director Seisser on three years at the Library.
- c. **Director:** Coen noted that the audit final reports will be on the July agenda, Village Finance Director Altic will give a brief overview. Krotiak asked about the new SWAN service for online library card registration. Coen noted this is going to be a benefit and allows for patron authentication (address and identity verification) for digital library cards.
- d. **Staff:** Seisser noted that this Thursday, from 5-8 pm, the Library will be at the Westmont Cruisin' Night. New Patron Services Assistant, Isabella, started today. Summer reading is off to a great start. We have 567 people registered, with 419 active participants. Over 3000 books have been read already and over 77,000 minutes have been read as well. There were three Employee of the Moments awarded this month: Kristen Newcomb, Susan O'Bryan, and Paul Storm.

6) Additions and Deletions to Bills and Vendors

Motion: Krotiak moved to include Additions and Deletions to Bills and Vendors, O'Malley seconded.

Discussion: None

Vote: All in favor

Motion passed

7) Treasurer's Reports

Motion: O'Connor moved to file the Treasurer's Report for audit, O'Malley seconded.

Discussion: Coen noted that we have received our first property tax disbursements. Coen also noted that the capital improvement grant funds were reallocated due to issues with a furniture purchase.

Vote: All in favor

Motion passed

8) Bills and Vendors

Motion: Donoghue moved to approve Bills and Vendors Report, O'Malley seconded.

Discussion: None

Vote:

Ayes: Donoghue, Krotiak, O'Connor, O'Malley, and Fichtel - 5

Nays: none

Absent: Booth, Carmichael, - 2

Motion passed

9) Unfinished Business

a. none

10) New Business

a. Board to consider a motion to approve the Public Library Trustee Ethics Statement

Motion: Donoghue moved to approve the Public Library Trustee Ethics Statement, Krotiak seconded.

Discussion: Coen: This Public Library Trustee Ethics Statement was discussed last month at the policy committee meeting. These statements are provided by United for Libraries. It was added this month to the Board Agenda for everyone to read and approve. The policy committee recommended that it be added to the Library's Board webpage on the WPL website.

Vote:

Ayes: Donoghue, Krotiak, O'Connor, O'Malley, and Fichtel - 5

Nays: none

Absent: Booth, Carmichael - 2

Motion passed

11) Adjournment

Motion: O'Malley moved to adjourn at 7:25 p.m., Donoghue seconded.

Discussion: None

Vote: All in favor

Motion passed

Respectfully submitted,

Heather Booth

Westmont Public Library Board of Trustees, Secretary