



## WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559  
630 869 6150  
westmontlibrary.org

*Providing the community with the keys to lifelong learning.*

### Public notice

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, July 16, 2024 at 7:00 P.M. in the Kwasek Meeting Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559.

### Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
  - a. Minutes of the regular board meeting on June 18, 2024  
**Document:** 2024 6 18 Draft Minutes Special Board Meeting.pdf
  - b. Communications log for June 2024  
**Document:** [2024 06 Communications Log.pdf](#)
  - c. Director's report July 2024  
**Documents:** [stats](#) | [report](#)
- 5) Open Forum
  - a. Public
  - b. Board
  - c. Director
  - d. Staff
- 6) Additions and Deletions to Bills and Vendors
- 7) Treasurer's Report  
**Documents:** [06 30 2024 Balance Sheet.pdf](#)  
[06 30 2024 Budget Variance.pdf](#)
- 8) Bills and Vendors  
**Documents:** [07 16 2024 Bills Presented.pdf](#)  
[07 16 2024 Vendor Report.pdf](#)
- 9) Unfinished Business
- 10) New Business
  - a. Board to consider a motion to approve the days closed for calendar year 2025

**Document:** [daysclosed2025.pdf](#)

- b. Board to discuss the capital needs assessment RFQ document

11) Executive Session

- a. Board to consider a motion to move into Executive Session for purposes of reviewing previous closed session minutes as required under 5 ILCS 120/2

According to 5 ILCS 120/2, each public body shall periodically meet to review minutes of all closed meetings. Meetings to review minutes shall occur every 6 months, or as soon thereafter as is practicable, taking into account the nature and meeting schedule of the public body. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

12) Resume Open Session

13) New Business (continued)

- c. Board to consider a motion to approve the executive session minutes from January 16, 2024 and February 20, 2024
- d. Board to report on the need for confidentiality for all executive session minutes  
**Information:** The Illinois Open Meetings Act requires that the Library Board periodically review executive session minutes and report on their determination for continued confidentiality.

14) Resume Open Session

15) New Business (continued)

16) Adjournment

**Note:** Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 869-6170 or email [jcoen@westmontlibrary.org](mailto:jcoen@westmontlibrary.org), within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.