



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

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westmontlibrary.org

Providing the community with the keys to lifelong learning.

MINUTES OF THE POLICY COMMITTEE MEETING

January 16, 2024

1) Call to Order

The meeting was called to order at 6:02 p.m. by Policy Committee Chairperson Heather Booth on Tuesday, January 16, 2024 at the Westmont Public Library.

2) Roll Call

Present: Secretary Heather Booth, Vice President Elaine Carmichael, Trustee Beth Krotiak

Also Present: President Fichtel

Absent: Trustee Joanne O'Malley

Staff present: Director Julia Coen, Assistant Director Colleen Seisser, Administrative Assistant Michelle Mahlan

3) Pledge of Allegiance

4) Open Forum:

- a. **Public:** None
- b. **Board:** None
- c. **Director:** None
- d. **Staff:** None

5) New Business

a. Review and recommend the Public Use of the Internet Policy

Discussion: Coen presented the recommended changes. Trustees discussed the process for accessing the internet via public computers using guest passes and Library cards, filtering software, the wireless network, hotspots, and prohibited internet usage. Coen explained that parents would need to tell staff that they don't want their child to have access to public computers during each visit. Booth said she would like the bullet point to just state that pornography is filtered on public computers and on the wireless network. Booth inquired about how we keep up-to-date with the new technology that is applied to the filters. Coen said she would follow up with Liljeberg on this issue.

b. Review and recommend the Exhibits and Displays Policy

Discussion: Coen noted that policy changes include changing "patrons" to "taxpayers," allowing artists to post sale prices for artwork, and including "partner organizations" to the list of permissible organizations that use the Library as a collection point.

c. Review and recommend the Disposal of Surplus Property Policy

Discussion: Coen noted one change to the policy so it's clear any staff member can physically dispose of surplus items after approval.

d. Discussion of the next Policy Committee meeting review

The next meeting of the Policy Committee will be held in April and will include review of the Public Comment Policy, By-Laws and Makery Collection Policy.

6) Adjournment

Motion: Krotiak moved to adjourn at 6:35 p.m., Carmichael seconded.

All in favor

Motion passed

Respectfully submitted,

Heather Booth

Westmont Public Library Board of Trustees, Secretary