



## WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559  
630 869 6150  
westmontlibrary.org

*Providing the community with the keys to lifelong learning.*

### **PUBLIC NOTICE**

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, September 20, 2022 at 7:00 P.M. in the Community Meeting Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559.

### **Agenda**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
  - a. Minutes of the regular board meeting August 16, 2022  
**Document:** [2022 08 16 Draft Minutes Board Meeting.pdf](#)
  - b. Communications log August 2022  
**Document:** [2022 08 Communications Log.pdf](#)
  - c. Director's report September 2022  
**Document:** [stats](#) | report
- 5) Open Forum
  - a. Public
  - b. Board
  - c. Director
  - d. Staff
- 6) Additions & Deletions
- 7) Treasurer's Report  
**Documents:** [08 31 2022 Balance Sheet.pdf](#)  
[08 31 2022 Budget Variance.pdf](#)
- 8) Bills and Salaries  
**Documents:** [08 16 2022 Bills Presented.pdf](#)  
[08 16 2022 Vendor Report.pdf](#)
- 9) Unfinished Business
- 10) New Business
  - a. Board to consider a motion to approve the Volunteer Policy
  - b. Board to consider a motion to approve the Interlibrary Loan Service Policy

- c. Board to consider a motion to approve the Photography and Recordings Policy
- d. Board to consider a motion to approve the Library Use and Conduct Policy
- e. Board to consider a motion to approve the destruction of executive session recordings from July 21, 2020, January 19, 2021, and February 16, 2021  
**Information:** Under the Open Meetings Act, the public body can approve destruction of executive session recordings if the meetings have approved minutes and are older than 18 months. Both of these criteria are met for the recordings listed above.
- f. Board to consider a motion to approve the transfer of FY22 surplus funds to the special reserves fund for an amount of \$45,679  
**Information:** The FY22 fund balances have been confirmed by the auditors which provides the information needed to authorize the FY22 surplus transfer.  
**Documents:** [FY22 audit balance sheet](#)

- 11) Executive Session
- 12) Resume Open Session
- 13) New Business (continued)
- 14) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 869-6170 or email [jcoen@westmontlibrary.org](mailto:jcoen@westmontlibrary.org), within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.