



## WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559  
630 869 6150  
westmontlibrary.org

*Providing the community with the keys to lifelong learning.*

### **PUBLIC NOTICE**

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, January 18, 2022 at 7:00 P.M via remote access as permitted under Public Act (P.A.) 101-0640. Members of the public can share comments with the Library Board by joining the webinar and submitting them via the online platform or by submitting comments in advance by sending them to [jcoen@westmontlibrary.org](mailto:jcoen@westmontlibrary.org) or to the attention of Julia Coen at 428 N. Cass Avenue, Westmont, IL 60559 by the start of the meeting time at 7:00 P.M. Comments submitted in writing will be read aloud and entered into the public record. Members of the public who need internet/computer access can visit the Library at 428 N. Cass Avenue for live access to the meeting.

Members of the public can access the remote meeting with this link:

<https://us02web.zoom.us/j/82091944963?pwd=bTZHb3lFNm83SmFyZzFVQ210VFgrZz09>

Passcode: 581400

Telephone: 13126266799

Webinar ID: 820 9194 4963

Passcode: 581400

### **Agenda**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
  - a. Minutes of the regular board meeting December 14, 2021  
**Document:** [2021 12 14 Draft Minutes Board Meeting.pdf](#)
  - b. Communications log: December 2021  
**Document:** [2021 12 Communications Log.pdf](#)
  - c. Director's report: January 2022  
**Document:** [2022 01 18 Director's Report.pdf](#)
- 5) Open Forum
  - a. Public
  - b. Board
  - c. Director
  - d. Staff
- 6) Additions & Deletions

7) Treasurer's Report

**Documents:** [12 31 2021 Balance Sheet.pdf](#)  
[12 31 2021 Budget Variance.pdf](#)

8) Bills and Salaries

**Documents:** [01 18 2022 Bills Presented.pdf](#)  
[01 18 2022 Vendor Report.pdf](#)

9) Unfinished Business

10) New Business

- a. Board to consider a motion to approve the Confidentiality of Patron Records Policy
- b. Board to consider a motion to approve the Social Media Policy
- c. Board to consider a motion to approve the Meeting Room Use Policy
- d. Board to consider a motion to approve the proposal from Product Architecture + Design for the second floor master plan in an amount not to exceed \$6,000 from special reserves
- e. Discussion of the Library Director's annual review process

11) Board to consider a motion to move into Executive Session and adjourn regular session

Executive Session

According to 5 ILCS 120/2, each public body shall periodically meet to review minutes of all closed meetings. Meetings to review minutes shall occur every 6 months, or as soon thereafter as is practicable, taking into account the nature and meeting schedule of the public body. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 869-6170 or email [jcoen@westmontlibrary.org](mailto:jcoen@westmontlibrary.org), within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.