



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

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westmontlibrary.org

Providing the community with the keys to lifelong learning.

MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD OF TRUSTEES

AUGUST 16, 2022

1) Call to Order

The meeting was called to order at 7:00 p.m. by Board President Jason Fichtel on Tuesday, August 16, 2022 at the Westmont Public Library.

2) Roll Call

Present: Secretary Heather Booth, Vice President Elaine Carmichael, Trustee Beth Krotiak, and President Jason Fichtel

Absent: Trustee Melissa Donoghue, Treasurer Kerry O'Connor, Trustee Joanne O'Malley

Staff present: Director Julia Coen, Assistant Director Colleen Seisser, Manager of Adult Services Natalie DeJonghe, and Administrative Assistant Michelle Mahlan

3) Pledge of Allegiance

4) Approval of Consent Agenda

a. Minutes of the regular board meeting July 19, 2022

b. Communications log July 2022

c. Director's report August 2022

Motion: Booth moved to approve the Consent Agenda, Krotiak seconded.

Discussion: No Discussion

Vote: All in favor

Motion passed

5) Open Forum:

a. **Public:** Village of Westmont Assistant Village Manager Spencer Parker introduced the new Finance Director Jamie Cunningham.

b. **Board:** Vice President Carmichael invited Board Members to attend the Clarendon Hills/Westmont Chamber of Commerce after hours event at the Clarendon Hills Bank on August 19.

c. **Director:** Coen noted the attendance by Library Staff at Events in Westmont - Colleen has been representing the Library at community events, including Cruise Nights, Police Department Open House, and the Back to School Bash. ComEd is supposed to be doing work this weekend so a generator will be in place on Saturday and the Library will be open to the public. Architects have been on-site to start detailed work on the drawings for the 2nd floor renovations. The Policy Committee will meet next month at 6:00 p.m. prior to the Board Meeting. The auditor's report should be available for review and discussion at the September Board Meeting.

d. **Staff:** Colleen mentioned that she was invited to serve on the Village of Westmont Environmental Improvement Committee.

6) Additions and Deletions

Motion: Booth moved to include Additions and Deletions with Bills and Salaries, Carmichael seconded.

Discussion: None

Vote: All in favor

Motion passed

7) Treasurer's Report

Motion: Carmichael moved to file the Treasurer's Report for audit, Booth seconded.

Discussion:

Vote: All in favor

Motion passed

8) Bills and Salaries

Motion: Booth moved to approve Bills and Salaries Report, Carmichael seconded.

Discussion: none

Vote:

Ayes: Booth, Carmichael, Krotiak, Fichtel – (4)

Nays:

Absent: Donoghue, O'Connor, O'Malley – (3)

Motion passed

9) Unfinished Business: None

10) New Business:

a. Board to consider a motion to approve the intergovernmental agreement for Illinois Libraries Present

Motion: Krotiak moved to approve the intergovernmental agreement for Illinois Libraries, Booth seconded.

Discussion: Manager of Adult Services, Natalie DeJonghe, provided details about the program. It is the second season of this program that allows Libraries to pool their resources to book speakers that appeal to a larger audience. The livestream programs will be available for registration through each participating Library. At Westmont, the patrons will also have the option to attend the program in the Library if they would prefer the social interaction. The contract starts in September and runs through June. Registration statistics will be tracked for each Library to show attendance. The fee is \$750/yr 12 programs - 10 adult and 2 teen/youth programs. Booth asked how they selected the speakers. DeJonghe stated that since the booking of speakers is done 4-6 months in advance, the speakers are chosen by the Steering Committee based on their appeal across the community. There will be a broad range of speakers including Chefs/Essay Writers/Poets/Authors. Fichtel asked how it worked to get on the Steering Committee. DeJonghe explained that the staff at smaller libraries are participating on smaller committees and that the Steering Committee is currently composed of inaugural members from larger Libraries in Illinois.

Vote:

Ayes: Booth, Carmichael, Krotiak, Fichtel – (4)

Nays:

Absent: Donoghue, O'Connor, O'Malley – (3)

Motion passed

b. Board to consider a motion to approve the destruction of executive session recordings from July 21, 2020 and January 19, 2020

Motion: President Fichtel officially tabled this motion to the September 20, 2022 Board meeting.

11) Executive Session

12) Adjournment:

Motion: Carmichael moved to adjourn at 7:19 p.m., Booth seconded.

All in favor

Motion passed

Respectfully submitted,

Heather Booth

Westmont Public Library Board of Trustees, Secretary