



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559
630 869 6150
westmontlibrary.org

Providing the community with the keys to lifelong learning.

PUBLIC NOTICE

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, September 15, 2020 at 7:00 P.M. via remote access and in-person with social distancing requirements. Members of the public can share comments with the Library Board by joining the webinar and submitting them via the online platform, submitting comments in advance by sending them to jcoen@westmontlibrary.org or to the attention of Julia Coen at 428 N. Cass Avenue, Westmont, IL 60559 by the start of the meeting time at 7:00 P.M, or by attending the meeting in-person at 428 N. Cass Avenue. Comments submitted in writing will be read aloud and entered into the public record.

Members of the public can access the remote meeting with this link:

<https://us02web.zoom.us/j/88685333966?pwd=dnpCc3hBQUpzalJlYW9oQ0lZZ2lzdz09>

Password: 87102134

Telephone: 1 312 626 6799

Webinar ID: 886 8533 3966

Password: 87102134

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
 - a. Minutes of the regular board meeting August 18, 2020
Document: [2020_08_18_Draft_Minutes_Board_Meeting.pdf](#)
 - b. Communications log: September 2020
Document: [2020_09_15_Communications_Log.pdf](#)
 - c. Director's report: September 2020
Document: [2020_09_15_Director's_Report.pdf](#)
- 5) Open Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff
- 6) Additions & Deletions

- 7) Treasurer's Report
Documents: [08_31_2020 Balance Sheet.pdf](#)
[08_31_2020 Budget Variance.pdf](#)
- 8) Bills and Salaries
Document: [09.15.2020 Bills Presented.pdf](#)
[09.15.2020 Vendor Report.pdf](#)
- 9) Unfinished Business
- 10) New Business
 - a. Board to consider a motion to approve of the transfer of FY20 surplus funds to the special reserves fund for an amount of \$86,792
Information: The FY20 fund balances have been confirmed by the auditors and the draft document is included in the packet. This provides the information needed to authorize the FY20 surplus transfer.
 - b. Board to discuss the updated cash flow report
 - c. Board to consider a motion to approve the Library Director's FY21 compensation increase of 5% for an annual salary of \$104,852.48
Information: This was discussed at the Director's annual review in February 2020 to go into effect in May 2020 but put on hold with all staff compensation increases due to the pandemic.
- 11) Executive Session
- 12) Resume Open Session
- 13) New Business (continued)
- 14) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 869-6170 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.