



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community with the keys to lifelong learning.

PUBLIC NOTICE

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, November 21, 2017 at 7:00 P.M. in the Community Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
 - a. Minutes of the finance committee meeting: October 17, 2017
 - b. Minutes of the regular board meeting: October 17, 2017
 - c. Communications log: November 2017
 - d. Director's report: November 2017
- 5) Open Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff
- 6) Additions & Deletions
- 7) Treasurer's Report
- 8) Bills and Salaries
- 9) Unfinished Business
 - a. None
- 10) New Business
 - a. Board to consider a motion to approve the FY17 audit and management letter
Information: A representative from Baker Tilly Virchow Krause, LLP will be at the meeting to present and discuss the audit and management letter. Once approved, the audit will be readily available on our website and uploaded to the State Comptroller website as required by law.

Documents: [2017 04 30 Westmont Public Library Audit.pdf](#), [2017 04 30 Communication to Those Charged with Governance and Management.pdf](#)

- b. Board to consider a motion to approve the 2018 Schedule of Fines and Fees
Information: The document was reviewed at the October Finance Committee meeting. Additional information on collection agency fees has been provided.
Documents: [Schedule of Fines and Fees 2018 DRAFT.pdf](#)
- c. Board to discuss the FY18 Per Capita Grant requirements
Information: The grant application is due January 15, 2018.

11) Executive Session

12) Resume Open Session

13) New Business (continued)

14) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.