



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community keys to lifelong learning

PUBLIC NOTICE

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, January 19, 2016 at 7:00 P.M. in the Community Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
 - a. Minutes of the regular board meeting: December 15, 2015
 - b. Communications log: January, 2016
 - c. Director's report: January, 2016
- 5) Open Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff
- 6) Additions & Deletions
- 7) Treasurers Report
- 8) Bills and Salaries
- 9) Unfinished Business
- 10) New Business
 - a. Approval of changes to the Personnel Handbook to include updated holiday closings and updated language to the vacation section to incorporate Illinois Wage Payment and Collection Act regulations.
 - b. Approval of the Makery Collection Policy
 - c. Approval of the Digital Sign Policy and guidelines
 - d. Approval of the Meeting Room Policy
 - e. Discussion of Director's Annual Evaluation for February 2016
 - f. Discussion of FY17 budget planning schedule
 - g. Discussion of development of Strategic Plan for 2017

11) Executive Session

a. Review executive session minutes

According to 5 ILCS 120/2, each public body shall periodically, but no less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

12) Resume Open Session

13) New Business (continued)

a. Approval of destruction of executive session recordings from February 4, 2014 through June 17, 2014

14) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.