



## WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community keys to lifelong learning

### **BYLAWS & POLICY COMMITTEE MEETING JULY 21, 2015**

#### **MINUTES**

The Bylaws & Policy Committee Meeting was called to order at 6:33 p.m. by Megan Stern on Tuesday, July 21, 2015 at the Westmont Public Library.

#### **Roll Call:**

Present: Elaine Carmichael, Annie Delano, Mark Stern and Megan Stern

Also present: Director Julia Coen, Assistant Director Kate Buckson and Administrative Assistant Theresa Barry and John Martens

#### **Pledge of Allegiance:**

Carmichael moved to approve the minutes from April 21, 2015, Megan seconded. All in favor. Motion passed.

#### **Open Forum:**

None

#### **New Business:**

#### **Nomination and appointment of Committee Chairperson:**

Carmichael moved to nominate Mark Stern as committee chairperson, Megan Stern seconded. All in favor.

Roll call vote: Carmichael, Delano, Mark Stern and Megan Stern – 4 Ayes, 0 Nays

#### **Review and recommend the Bloodborne Pathogen Policy for inclusion in the Personnel Handbook:**

Coen explained that this policy was mandatory based on federal regulations. It will mitigate any exposure staff would have to bloodborne pathogens

Mark Stern moved to recommend the policy to the Board, Megan Stern seconded. All in favor.

*(Jason Fichtel arrived at 6:39 p.m.)*

**Review and recommend the next policy revision assignment for October 2015:**

- Rules for electronic attendance at meetings
- Exhibits and Displays policy
- Identity protection policy
- Disposal of surplus library property

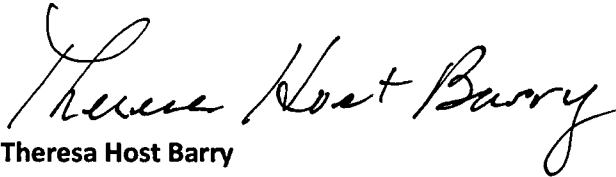
Coen will revise the index for policies to include dates they will need to be revisited.

*(Kerry O'Connor arrived at 6:45 p.m.)*

**Adjournment:**

Megan Stern moved to adjourn at 6:45 p.m., Carmichael seconded. All in favor.

**Respectfully submitted,**

A handwritten signature in black ink that reads "Theresa Host Barry". The signature is written in a cursive style with a large initial 'T'.

**Theresa Host Barry  
For and on Behalf of  
Kerry O'Connor  
Secretary  
Westmont Public Library Board of Trustees**