

# **WESTMONT PUBLIC LIBRARY**

## **FINANCIAL STATEMENTS**

Including Independent Auditors' Report  
As of and for the Year Ended April 30, 2014

**WESTMONT PUBLIC LIBRARY**  
AS OF AND FOR THE YEAR ENDED APRIL 30, 2014  
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## **INDEPENDENT AUDITORS' REPORT**



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## INDEPENDENT AUDITORS' REPORT

To the Members of the Public Library Board  
Westmont Public Library  
Westmont, Illinois

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of the Westmont Public Library, as of and for the year ended April 30, 2014, and the related notes to the financial statements, which collectively comprise the Westmont Public Library's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Westmont Public Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Westmont Public Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Westmont Public Library as of April 30, 2014 and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As discussed in Note 1, the Westmont Public Library adopted the provisions of GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, effective May 1, 2013. Our opinions are not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

To the Members of the Public Library Board  
Westmont Public Library

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Westmont Public Library's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, are fairly stated in all material respects, in relation to the basic financial statements as a whole.

Robert J. Vichon Kraus, LCP

Oak Brook, Illinois  
October 23, 2014

## **BASIC FINANCIAL STATEMENTS**

**WESTMONT PUBLIC LIBRARY**  
STATEMENT OF NET POSITION  
AS OF APRIL 30, 2014

	GOVERNMENTAL ACTIVITIES
<b>Assets</b>	
Cash and cash equivalents	\$ 178,166
Investments	974,025
Receivables (net of allowance for uncollectibles):	
Property taxes	1,735,682
Intergovernmental	1,779
Other	210
Capital assets	
Capital assets not being depreciated	450,000
Capital assets being depreciated, net of depreciation	<u>2,643,747</u>
 Total assets	 <u>5,983,609</u>
<b>Liabilities</b>	
Accounts payable	60,318
Accrued payroll	30,939
Accrued interest payable	2,418
Noncurrent liabilities	
Due within one year	104,999
Due in more than one year	<u>138,971</u>
 Total liabilities	 <u>337,645</u>
<b>Deferred inflows of resources</b>	
Property taxes levied for a future period	<u>1,735,682</u>
 Total deferred inflows of resources	 <u>1,735,682</u>
<b>Net position</b>	
Net investment in capital assets	2,891,139
Restricted for capital improvements	488,947
Unrestricted	<u>530,196</u>
 Total net position	 <u>\$ 3,910,282</u>

The notes to the financial statements are an integral part of this statement.



**WESTMONT PUBLIC LIBRARY**  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED APRIL 30, 2014

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES		NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES
Primary Government				
Governmental activities				
Culture and recreation	\$ 1,754,612	\$ 97,531	\$ 3,795	\$ (1,653,286)
Interest	<u>13,634</u>	<u>-</u>	<u>-</u>	<u>(13,634)</u>
Total governmental activities	<u>\$ 1,768,246</u>	<u>\$ 97,531</u>	<u>\$ 3,795</u>	<u>(1,666,920)</u>
	General revenues:			
	Property taxes			1,707,140
	Replacement taxes			10,782
	Investment income			393
	Miscellaneous			<u>4,263</u>
	Total general revenues			<u>1,722,578</u>
	Change in net position			55,658
	Net position, beginning of year			<u>3,854,624</u>
	Net position, end of year			<u>\$ 3,910,282</u>

The notes to the financial statements are an integral part of this statement.

# WESTMONT PUBLIC LIBRARY

## BALANCE SHEET GOVERNMENTAL FUNDS AS OF APRIL 30, 2014

	GENERAL FUND	SPECIAL RESERVE FUND	TOTAL
<b>Assets</b>			
Cash and cash equivalents	\$ 175,092	\$ 3,074	\$ 178,166
Investments	721,544	252,481	974,025
Receivables (net of allowance for doubtful accounts):			
Property taxes	1,735,682	-	1,735,682
Intergovernmental	-	1,779	1,779
Other	106	104	210
Due from General Fund	-	231,509	231,509
Total assets	<u>\$ 2,632,424</u>	<u>\$ 488,947</u>	<u>\$ 3,121,371</u>
<b>Liabilities, deferred inflows of resources, and fund balance</b>			
<b>Liabilities</b>			
Accounts payable	\$ 60,318	\$ -	\$ 60,318
Accrued payroll	30,939	-	30,939
Due to Special Reserve fund	231,509	-	231,509
Total liabilities	<u>322,766</u>	<u>-</u>	<u>322,766</u>
<b>Deferred inflows of resources</b>			
Property taxes levied for a future period	<u>1,735,682</u>	<u>-</u>	<u>1,735,682</u>
Total deferred inflows of resources	<u>1,735,682</u>	<u>-</u>	<u>1,735,682</u>
<b>Fund balance</b>			
Restricted for capital improvements	-	488,947	488,947
Unassigned	<u>573,976</u>	<u>-</u>	<u>573,976</u>
Total fund balance	<u>573,976</u>	<u>488,947</u>	<u>1,062,923</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 2,632,424</u>	<u>\$ 488,947</u>	<u>\$ 3,121,371</u>

The notes to the financial statements are an integral part of this statement.

**WESTMONT PUBLIC LIBRARY**  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
AS OF APRIL 30, 2014

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Total fund balances - governmental funds	\$ 1,062,923
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental funds are not financial resources and, therefore, are not reported in the funds	3,093,747
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Some liabilities, including long-term debt, are not due and payable in the current period and therefore, are not reported in the funds.

Debt certificates	\$ (163,213)	
Compensated absences	(41,362)	
Capital leases payable	(39,395)	
Interest payable	<u>(2,418)</u>	
		<u>(246,388)</u>

Net position of governmental activities	<u>\$ 3,910,282</u>
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The notes to the financial statements are an integral part of this statement.

**WESTMONT PUBLIC LIBRARY**  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED APRIL 30, 2014

	GENERAL FUND	SPECIAL RESERVE FUND	TOTAL
<b>Revenues</b>			
Taxes	\$ 1,707,140	\$ -	\$ 1,707,140
Intergovernmental	56,224	10,782	67,006
Fines and forfeitures	24,026	-	24,026
Charges for services	17,281	-	17,281
Investment income	351	42	393
Miscellaneous	<u>7,633</u>	<u>425</u>	<u>8,058</u>
Total revenues	<u>1,812,655</u>	<u>11,249</u>	<u>1,823,904</u>
<b>Expenditures</b>			
Current:			
Culture and recreation	1,563,806	-	1,563,806
Capital outlay	-	130,307	130,307
Debt service:			
Principal	14,962	96,673	111,635
Interest and fiscal charges	<u>2,378</u>	<u>11,256</u>	<u>13,634</u>
Total expenditures	<u>1,581,146</u>	<u>238,236</u>	<u>1,819,382</u>
Excess (Deficiency) of revenues over expenditures	<u>231,509</u>	<u>(226,987)</u>	<u>4,522</u>
<b>Other Financing Sources (Uses)</b>			
Transfers in	-	231,509	231,509
Transfers (out)	<u>(231,509)</u>	<u>-</u>	<u>(231,509)</u>
Total Other Financing Sources (Uses)	<u>(231,509)</u>	<u>231,509</u>	<u>-</u>
Change in fund balance	-	4,522	4,522
Fund balance, beginning of year	<u>573,976</u>	<u>484,425</u>	<u>1,058,401</u>
Fund balance, end of year	<u>\$ 573,976</u>	<u>\$ 488,947</u>	<u>\$ 1,062,923</u>

The notes to the financial statements are an integral part of this statement.

**WESTMONT PUBLIC LIBRARY**  
**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF**  
**REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED APRIL 30, 2014**

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Net change in fund balances - total governmental funds	\$	4,522
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of net assets the cost of these assets is capitalized and they are depreciated over their estimated useful lives and reported as depreciation expense in the statement of activities. This is the amount by which depreciation exceeds capital outlay in the current period.		(62,533)
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The net effect of various miscellaneous transactions involving capital assets (sale, disposal, transfer, etc.) is to decrease net position		(4,720)
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Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets		
Principal repayments		96,673
Capital repayments		14,962

Some expenses in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.		
Compensated absences		1,113
Accrued interest payable		5,641

Change in Net Position - governmental activities	\$	<u>55,658</u>
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The notes to the financial statements are an integral part of this statement.

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Westmont Public Library, Westmont, Illinois (the Library), have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units (hereinafter referred to as general accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Library's accounting policies are described below.

**Reporting Entity**

This report includes all of the funds of the Library. The reporting entity for the Library consists of the primary government and its component units. Component units are legally separate organizations for which the primary government is financially accountable or other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading. The Library has not identified any organizations that meet this criteria.

**Basis of Presentation**

In November 2010, the GASB issued statement No. 61 - The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34. This statement modifies certain requirements for inclusion of component units in the financial reporting entity. This standard was implemented effective May 1, 2013.

In March 2012, the GASB issued statement No. 65 - Items Previously Reported as Assets and Liabilities. This statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. This standard was implemented effective May 1, 2013.

*Government-wide and Fund Financial Statements*

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Library. Governmental activities normally are supported by taxes.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment, or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and shared revenues that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Library reports the following major governmental funds:

General Fund is the general operating fund of the Library. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Reserve Fund, a capital projects fund, is used to account for the financial resources that are restricted for use on the acquisition or construction of major capital facilities.

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONT'D**

**Measurement Focus, Basis of Accounting, and Financial Statement Preparation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when the liability is incurred. Property taxes are recognized as revenues in the year for which they are levied (i.e. intended to finance). Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become measurable, available, and earned. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

The Library recognizes property taxes when they become both measurable and available in the year intended to finance. The Library considers other revenue sources as available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred.

Those revenues susceptible to accrual are property taxes and investment income. Fine revenue is not susceptible to accrual because generally it is not measurable until received in cash.

**Assets, Liabilities, Deferred Inflows of Resources, and Net Position or Equity**

*Deposits and Investments*

Cash and cash equivalents include amounts in demand deposits and investments with a maturity date of three months or less from the date acquired by the Library.

Investments with a maturity of one year or less when purchased and non-negotiable certificates of deposit are stated at amortized cost. Investments with a maturity greater than one year when purchased are reported at fair value.

*Property Tax Revenues*

Property taxes for levy year 2013 attaches as an enforceable lien on January 1, 2013, on property values assessed as of the same date. Taxes are levied by December 31 by passage of a Tax Levy Ordinance. Tax bills are prepared by the county and issued on or about May 1, 2013, and are payable in two installments, on or about June 1, 2013 and September 1, 2013. The county collects such taxes and remits them periodically. The 2013 tax levy collections are intended to finance the 2015 fiscal year and are not considered available for current operation and are, therefore, shown as deferred inflows of resources. The 2014 tax levy, which attached as an enforceable lien on the property as of January 1, 2014, has not been recorded as a receivable as of April 30, 2014, as the tax has not yet been levied by the Village of Westmont and will not be levied until December 2014, and therefore, the levy is not measurable at April 30, 2014.

The allowance for uncollectible taxes has been stated at 1% of the tax levy or \$17,532 to reflect actual collection experience.

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONT'D**

*Capital Assets*

Capital assets, which include land, buildings and improvements, and furniture and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Library as assets with an initial individual cost of more than \$3,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Depreciation of capital assets is provided using the straight-line method over the following estimated useful lives:

<b><u>Assets</u></b>	<b><u>Years</u></b>
Buildings	40
Building improvements	20-40
Furniture and equipment	5-12

*Compensated Absences*

Vested or accumulated vacation leave, including related social security and medicare, that is owed retirees or terminated employees is reported as expenditure and a fund liability of the governmental fund that will pay it once retirement or separation has occurred. Vested or accumulated vacation leave of governmental activities at the government-wide level is recorded as expense and liability as the benefits accrue to employees.

*Deferred Inflows of Resources*

A deferred inflow of resources represents an acquisition of net position that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.



**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONT'D**

*Fund Balance*

Governmental fund equity is classified as fund balance. In accordance with Governmental Accounting Standards Board Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, the Library classifies governmental fund balance as follows:

*Nonspendable* - includes amounts not in spendable form, such as inventory, or amounts required to be maintained intact legally or contractually (principal endowment) (e.g. inventory or pre-paid items).

*Restricted* - includes amounts constrained for a specific purpose by external parties (e.g. Debt Service, State and Federal Grant Funds).

*Committed* - includes amounts constrained for a specific purpose by a government using its highest level of decision making authority, the Library Board. This formal action (an ordinance) must occur prior to the end of the reporting period, but the amount of the commitment, which will be subject to the constraints, may be determined in the subsequent period. Any changes to the constraints imposed require the same formal action of the Library Board that originally created the commitment.

*Assigned* - includes amounts constrained for a specific purpose by the Library Board or by an official that has been delegated authority to assign amounts. The Library Board may also take official action to assign amounts. Additionally, all remaining positive spendable amounts in governmental funds that are neither restricted nor committed are considered assigned. Assignments may take place after the end of the reporting period.

*Unassigned* - includes negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

**NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgetary Data**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. Budget amounts were not amended during the year by the Board of Trustees. All annual appropriations lapse at fiscal year end.

The Library submits to the Board of Trustees a proposed budget for the fiscal year. The operating budget includes proposed expenditures and means of financing them. Budget hearings are conducted. The budget is legally enacted through the passage of an ordinance by the Board of Trustees after approval through a motion. The budget may be amended by the Board of Trustees. Expenditures may not legally exceed budgeted appropriations at the fund level. The General Fund and Special Reserve Fund have legally adopted budgets.

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

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**NOTE 3 – DEPOSITS AND INVESTMENTS**

The Library has adopted an investment policy. That policy follows the state statute for allowable investments. Illinois Statutes authorize the Library's to make deposits/investments in insured commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States or agreement to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services, and the Illinois Funds Investment Pool.

Illinois Funds is an investment pool managed by the State of Illinois, Office of the Treasurer, which allows governments within the State to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in Illinois Funds are valued at Illinois Fund's share price, the price for which the investments could be sold.

For disclosure purposes, cash and investments are segregated into three components: 1) cash on hand 2) deposits with financial institutions, which include amounts held in demand accounts, savings accounts and non-negotiable certificates of deposit; and 3) investments, which consist of investments in the Illinois Funds, as follows:

	<i><b>Library</b></i>
Cash on hand	\$ 755
Deposits with financial institutions	177,411
Illinois Funds	<u>974,025</u>
Total	<u>\$ 1,152,191</u>
Reconciliation to financial statements	
Cash and cash equivalents	\$ 178,166
Investments	<u>974,025</u>
Total	<u>\$ 1,152,191</u>

***Credit Risk***

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Library limits its exposure to credit risk by only allowing investments in securities guaranteed by the U.S. government or by participating in the State of Illinois Public Treasurer's Investment Pool (Illinois Funds). Illinois Funds is rated AAAm.

***Custodial Credit Risk - Deposits***

Custodial credit risk for deposits with financial institutions is the risk that in the event of a bank's failure, the Library's deposits may not be returned to it. Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for time and savings accounts (including NOW accounts) and \$250,000 for demand deposit accounts (interest-bearing and noninterest-bearing). In addition, if deposits are held at an institution outside of the state in which the government is located, insured amounts are further limited to a total of \$250,000 for the combined amount of all deposit accounts. As of April 30, 2014, all the Library deposits were covered under FDIC insurance. The Library's investment policy requires the Library to invest in FDIC or FSLIC insured institutions.

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

**NOTE 4 – CAPITAL ASSETS**

The Library's capital asset activity for the year ended April 30, 2014, was as follows:

	<i><b>Beginning Balance</b></i>	<i><b>Increases</b></i>	<i><b>Decreases</b></i>	<i><b>Ending Balance</b></i>
Capital assets not being depreciated:				
Land	\$ 450,000	\$ -	\$ -	\$ 450,000
Total capital assets not being depreciated	450,000	-	-	450,000
Capital assets being depreciated:				
Buildings and improvements	5,055,149	76,790	-	5,131,939
Furniture and equipment	390,067	28,551	11,584	407,034
Total capital assets being depreciated	5,445,216	105,341	11,584	5,538,973
Less accumulated depreciation for:				
Buildings and improvements	2,461,849	145,107	-	2,606,956
Furniture and equipment	272,367	22,767	6,864	288,270
Total accumulated depreciation	2,734,216	167,874	6,864	2,895,226
Net capital assets being depreciated	2,711,000	(62,533)	4,720	2,643,747
Library activities capital assets, net	<u>\$ 3,161,000</u>	<u>\$ (62,533)</u>	<u>\$ 4,720</u>	<u>\$ 3,093,747</u>

The entire depreciation expense was charged to the culture and recreation function.

**NOTE 5 – INTERFUND TRANSFER AND RECEIVABLES/PAYABLES**

During the year ended April 30, 2014, the Library recorded a transfer of \$231,509 from the General Fund to the Special Reserve Fund to fund future capital projects. As the related cash was not transferred as of April 30, 2014, the transfer is reflected as an interfund receivable and payable on the governmental funds balance sheet and eliminated on the statement of net position.

**NOTE 6 – LONG-TERM LIABILITIES**

During the year ended April 30, 2014, the following is the long-term liability activity for the Library:

	<i><b>Beginning Balance</b></i>	<i><b>Additions</b></i>	<i><b>Reductions</b></i>	<i><b>Ending Balance</b></i>	<i><b>Due Within One Year</b></i>
Library activities:					
2009 General Obligation Debt					
Certificates	\$ 259,886	\$ -	\$ 96,673	\$ 163,213	\$ 81,000
Capital lease	54,357	-	14,962	39,395	15,727
Compensated absences	42,475	-	1,113	41,362	8,272
	<u>\$ 356,718</u>	<u>\$ -</u>	<u>\$ 112,748</u>	<u>\$ 243,970</u>	<u>\$ 104,999</u>

The compensated absences and capital lease will be paid out of the general fund.

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

**NOTE 6 – LONG-TERM LIABILITIES - CONT'D**

*2009 General Obligation Debt Certificates*

The 2009 general obligation debt certificates is a direct obligation and pledges the full faith and credit of the Library. The debt certificates were issued to finance construction of a new roof of the Library's existing building. Library debt certificates currently outstanding are as follows:

<b>Purpose</b>	<b>Interest Rates</b>	<b>Original Indebtedness</b>	<b>Carrying Amount</b>
Series 2009 General Obligation Debt Certificates dated August 10, 2009 are due in annual installments through January 10, 2016	4.875%	\$ 825,000	\$ 163,213
Total		\$ 825,000	\$ 163,213

Annual debt service requirements to maturity for Library General Obligation Debt Certificates are as follows for governmental type activities:

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2015	105,196	6,804	112,000
2016	54,353	1,613	59,630
Total	\$ 163,213	\$ 8,417	\$ 171,630

*Capital Lease*

On October 30, 2012, the Library entered into a lease agreement as lessee for financing the acquisition of equipment. This lease agreement qualifies as a capital lease for accounting purposes and, therefore, the assets and obligations have been recorded at the present value of the future minimum lease payments as of the inception date. At April 30, 2014, \$62,746 of amounts included in capital assets were acquired via this capital lease. The future minimum lease obligations and the net present value of these minimum lease payments as of April 30, 2014, are as follows:

	<b>Total</b>
2015	17,340
2016	17,340
2017	7,225
Total minimum lease payments	41,905
Less: amount representing interest	(2,510)
Present value of minimum lease payments	\$ 39,395

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

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**NOTE 7 – RISK MANAGEMENT**

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; illnesses of employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settles claims from these risks have not exceeded commercial insurance coverage for the past three years.

**NOTE 8 – RETIREMENT SYSTEMS**

*Illinois Municipal Retirement Fund*

The Library, under the sponsorship of the Village of Westmont (the Village), contributes to the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system. The benefits, benefit levels, employee contributions and employer contributions for the plan is governed by Illinois Compiled Statutes and can only be amended by the Illinois General Assembly. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, Illinois 60523.

Although IMRF is an agent multiple-employer pension plan, the Library's participation through the Village is considered to be that of a cost sharing, multiple-employer pension plan.

All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. Public Act 96-0889 created a second tier for IMRF's Regular Plan. Effective January 1, 2011, IMRF assigns a benefit tier to a member when he or she is enrolled in IMRF. The tier is determined by the member's first IMRF participation date. If the member first participated in IMRF before January 1, 2011, they participate in Regular Tier 1. If the member first participated in IMRF on or after January 1, 2011, they participate in Regular Tier 2.

For Regular Tier 1, pension benefits vest after eight years of service. Participating members who retire at or after age 60 with 8 years of service are entitled to an annual retirement benefit, payable monthly for life in an amount equal to 1 2/3% of their final rate (average of the highest 48 consecutive months earnings during the last 10 years) of earnings for each year of credited service up to 15 years and 2% for each year thereafter. For Regular Tier 2, pension benefits vest after ten years of service. Participating members who retire at or after age 67 with 10 years of service, or age 62 with 35 years of service are entitled to an annual retirement benefit as described above. IMRF also provides death and disability benefits. These benefit provisions and all other requirements are established by Illinois Compiled Statutes. Participating members are required to contribute 4.5% of their annual salary to IMRF. For the calendar year ended December 31, 2012, the employer rate used was 13.97% of covered payroll. Total payroll for the year was \$783,246. A separate actuarial valuation for Library employees is not performed. Actuarial information regarding IMRF is presented in the Village's Comprehensive Annual Financial Report.

The amount shown below as the actuarial accrued liability is a standardized disclosure measure of the present value of pension benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of IMRF on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial entry-age normal method prorated on service and is the same as the funding method used to determine contributions to IMRF.

The actuarial accrued liability for the Village as a whole as of December 31, 2013, 2012, and 2011 was \$15,952,877, \$16,700,852, and \$16,781,462, respectively. The actuarial value of assets as these dates was \$11,350,804, \$11,679,990, and \$11,708,356, resulting in an underfunded actuarial accrued liability as of December 31, 2013, 2012, and 2011 of \$4,602,073, \$5,020,862, and \$5,073,106, respectively. The Library's contribution for the year ended April 30, 2014, 2013, and 2012 represented 11.18%, 14.85%, and 12.00%, respectively, of the total amount contributed by the Village.

**WESTMONT PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED APRIL 30, 2014**

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**NOTE 9 – EFFECT OF NEW ACCOUNTING STANDARDS ON CURRENT-PERIOD FINANCIAL STATEMENTS**

The Governmental Accounting Standards Board (GASB) has approved the following:

- Statement No. 67, Financial Reporting for Pension Plans - an amendment of GASB Statement No. 25
- Statement No. 68, Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27
- Statement No. 69, Government Combinations and Disposals of Government Operations
- Statement No. 70, Accounting and Financial Reporting for Nonexchange Financial Guarantees

When they become effective, application of these standards may restate portions of these financial statements.

# WESTMONT PUBLIC LIBRARY

## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED APRIL 30, 2014

	ORIGINAL AND FINAL BUDGET	ACTUAL	VARIANCE OVER (UNDER)
<b>Revenues</b>			
Public library			
Taxes			
Property	\$ 1,696,815	\$ 1,707,140	\$ 10,325
Intergovernmental	50,682	56,224	5,542
Fines and forfeitures	34,000	24,026	(9,974)
Charges for services	20,775	17,281	(3,494)
Investment income	1,030	351	(679)
Miscellaneous	10,195	7,633	(2,562)
Total Revenues	1,813,497	1,812,655	(842)
<b>Expenditures</b>			
Public library			
Culture and recreation			
Wages	817,000	783,246	(33,754)
Health insurance	74,000	66,974	(7,026)
FICA expenditures	63,125	58,676	(4,449)
IMRF expenditures	82,300	79,173	(3,127)
Unemployment insurance	3,260	3,237	(23)
Workers' compensation insurance	2,940	3,493	553
Conferences and training	12,000	11,729	(271)
Professional memberships	2,800	2,882	82
Travel	1,700	1,544	(156)
Staff appreciation	2,200	2,029	(171)
Board expenses	2,000	1,750	(250)
Books	256,500	93,665	(162,835)
Reference	-	5,844	5,844
AV materials	-	67,864	67,864
Electronic resources	-	44,818	44,818
Periodicals	-	13,655	13,655
Kits	-	742	742
Delivery and bindery	50	96	46
RBP IL replacement	2,650	759	(1,891)
Automation services	83,368	77,938	(5,430)
Supplies	21,000	21,246	246
Postage	7,000	6,536	(464)
Custodial supplies	5,800	4,169	(1,631)
Programs	33,000	18,396	(14,604)
Public communications	31,500	30,732	(768)
Maintenance services - building	91,000	77,753	(13,247)
Maintenance services - equipment	38,450	19,433	(19,017)

**WESTMONT PUBLIC LIBRARY****SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED APRIL 30, 2014**

	ORIGINAL AND FINAL BUDGET	ACTUAL	VARIANCE OVER (UNDER)
Utilities	\$ 18,600	\$ 17,301	\$ (1,299)
Copier and printer	18,350	733	(17,617)
Furniture and equipment	4,500	3,934	(566)
Professional services	20,800	27,697	6,897
Insurance	16,000	14,973	(1,027)
Miscellaneous	<u>1,604</u>	<u>789</u>	<u>(815)</u>
Total Culture and recreation	<u>1,713,497</u>	<u>1,563,806</u>	<u>(149,691)</u>
Debt Service			
Principal	-	14,962	14,962
Interest and fiscal charges	<u>-</u>	<u>2,378</u>	<u>2,378</u>
Total Debt service	<u>-</u>	<u>17,340</u>	<u>17,340</u>
Total expenditures	<u>1,713,497</u>	<u>1,581,146</u>	<u>(132,351)</u>
Excess (Deficiency) of revenues over expenditures	<u>100,000</u>	<u>231,509</u>	<u>131,509</u>
Other financing sources (uses)			
Transfers out	<u>(100,000)</u>	<u>(231,509)</u>	<u>(131,509)</u>
Total Other financing sources (uses)	<u>(100,000)</u>	<u>(231,509)</u>	<u>(131,509)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fund balance, beginning of year		<u>573,976</u>	
Fund balance, end of year		<u>\$ 573,976</u>	



**WESTMONT PUBLIC LIBRARY**  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
AS OF AND FOR THE YEAR ENDED APRIL 30, 2014

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**Budgetary Information**

Budgetary information is derived from the annual operating budget and is presented using generally accepted accounting principles and the modified accrual basis of accounting.

## **SUPPLEMENTARY INFORMATION**

**WESTMONT PUBLIC LIBRARY**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - SPECIAL RESERVE FUND**  
**FOR THE YEAR ENDED APRIL 30, 2014**

	ORIGINAL AND FINAL BUDGET	ACTUAL	VARIANCE OVER (UNDER)
<b>Revenues</b>			
Intergovernmental			
Replacement tax	\$ 12,000	\$ 10,782	\$ (1,218)
Investment income	200	42	(158)
Miscellaneous	<u>12,000</u>	<u>425</u>	<u>(11,575)</u>
Total revenues	<u>24,200</u>	<u>11,249</u>	<u>(12,951)</u>
<b>Expenditures</b>			
Capital Outlay	301,000	130,307	(170,693)
Debt Service			
Principal	100,336	96,673	(3,663)
Interest and fiscal charges	<u>11,664</u>	<u>11,256</u>	<u>(408)</u>
Total Debt service	<u>112,000</u>	<u>107,929</u>	<u>(4,071)</u>
Total expenditures	<u>413,000</u>	<u>238,236</u>	<u>(174,764)</u>
Excess (Deficiency) of revenues over expenditures	<u>(388,800)</u>	<u>(226,987)</u>	<u>161,813</u>
Other financing sources (uses)			
Transfers in	<u>-</u>	<u>231,509</u>	<u>231,509</u>
Total Other financing sources (uses)	<u>-</u>	<u>231,509</u>	<u>231,509</u>
Net change in fund balance	<u>\$ (388,800)</u>	<u>\$ 4,522</u>	<u>\$ 393,322</u>
Fund balance, beginning of year		<u>484,425</u>	
Fund balance, end of year		<u>\$ 488,947</u>	