



## WESTMONT PUBLIC LIBRARY

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westmontlibrary.org

Providing the community keys to lifelong learning

### **Social Media Policy**

#### **Purpose**

In an effort to fulfill its mission to provide the community with the keys to lifelong learning, the Westmont Public Library provides staff and patrons the option to communicate through social media. Social media is defined as any site, application, or online account created and maintained by the Westmont Public Library which facilitates an environment for library staff and the public to share information and opinions about library related materials, services, and activities.

#### **Public Comment Policy**

Public commentary, opinions, and reactions on the Westmont Public Library's social media sites are welcome and consistent with Westmont Public Library's commitment to intellectual freedom. Comments posted by a member of the public are not the opinion of the Westmont Public Library. The Westmont Public Library reserves the right to monitor content on all its social media sites and accounts, and to modify or remove any content that it deems, in its sole discretion, to be prohibited content based on the criteria defined below:

- Content that is obscene, defamatory, invades privacy, or disparages any person or group
- Copyrighted or trademarked material
- Private or personal information
- Off-topic comments
- Advertisements or sale of merchandise or services
- Charitable solicitations or political campaigning
- Any posts that violate state or federal law

#### **Policy Compliance**

By joining, posting, or commenting on Westmont Public Library sponsored social media sites, users agree to comply with this Policy and the Westmont Public Library's Public Use of the Internet Policy, as applicable. If the user does not agree to these terms, he/she is not to use the service as violation of terms can lead to legal liability. The Westmont Public Library is not responsible or liable for content posted by any subscriber on any of its social media sites. Content posted on the Westmont Public Library's social media sites is subject to FOIA and record retention laws. Content posted on Westmont Public Library's social media sites does not represent the opinion of the Westmont Public Library, its trustees, or its staff.