



## WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community with the keys to lifelong learning.

### Schedule of Fines and Fees 2019

#### Library Cards

Borrowing will be suspended when an individual's fines and/or fees reach \$10.01.

- a) Residents, businesses, and property owners paying taxes to the Westmont Public Library (WPL), receive a library card at no additional fee.
- b) Non-resident library card (household) annual fee is based on tax bill method. Assessed valuation will be multiplied by the library's current tax bill rate, the same multiplier as residents. Non-resident renters will be assessed 15% of one month's rent and must present a copy of their lease to obtain a card.
- c) Replacement of lost or damaged WPL card: \$1.00.

#### Non-compliance fines

- a) Overdue items checked out at WPL:
  - \$.15 per day after a three-day grace period
  - \$.15 per day for high demand collections ('most wanted' collections) with no grace period
  - \$1.00 per day for technology equipment (iPads, tablets, etc.) with no grace period
- b) For lost or damaged material checked out at WPL, patrons pay the replacement cost plus \$5.00 processing fee for staff time and supplies.
- c) For lost or damaged WPL material, WPL patrons have the option to pay the replacement cost plus \$5.00 OR provide the replacement item (matching ISBN in new condition) plus \$5.00 processing fee.
- d) For each account sent to the collection agency: \$20.00.
- e) Checks returned from the bank with non-sufficient funds: \$20.00.

#### Fee-based services

- a) One day internet guest pass: \$1.00.
- b) Out-of-state interlibrary loan: \$5.00 per item.
- c) 3D prints: \$.10 per gram.
- d) Makery supplies: library's purchase price.
- e) Printer and photocopier costs: \$.10 per black & white, \$.50 per color.
- e) Test proctoring: residents and WPL card holders receive test proctoring free of charge. Non-residents without a WPL card: \$20.00 per test fee.
- f) Notary Service: \$1.00 per transaction as allowed by state law.