



Westmont Public Library

The Welcoming Place

428 North Cass Avenue, Westmont, Illinois 60559

Phone: 630.969.5625 Fax: 630.969.6490

www.westmontlibrary.org

LEGAL NOTICE / PUBLIC NOTICE OF THE WESTMONT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES AGENDA

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, November 20, 2012 at 7:00 P.M., at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559.

- (1) Call to Order
- (2) Roll Call
- (3) Pledge of Allegiance
- (4) Approval of Consent Agenda
- (5) Public Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff – Presentation: Technology Education (Librarians on the Town)
- (6) Additions & Deletions
- (7) Treasurers Report
- (8) Bills and Salaries
- (9) Unfinished Business
 - a. Resolution to confirm changes to By-Laws, approved at the October 16, 2012 Board Meeting and posted on the web site, changing the Order of Business, revising the Policy Committee charge, and moving the Buildings and Grounds Committee from a standing committee status to an adhoc committee status
 - b. Resolution to approve Library Director's evaluation and setting her 12 month compensation (November 2012-October 2013) to remain the same due to budget constraints and the awarding of \$2,500 in bonus money to acknowledge the continued improvement of the Westmont Public Library
- (10) New Business
 - a. Resolution to request Larson Engineering to develop mechanical engineering documents to install a new boiler, develop bid documents, and manage the bid process at a cost of \$ 6,500.00 plus potential additional fees of \$650 for a total not exceed \$7,150.00. (Boiler replacement at a date yet to be determined.)
 - b. Resolution to rescind Unattended Children in the Library Policy & Conduct Policy
 - c. Resolution to approve the Library Use Policy, replacing the Unattended Children in the Library Policy & Conduct Policy

- d. Resolution to revise Personnel Code to increase employee contributions to PPO health insurance
- e. Resolution to transfer \$25,314.47 Per Capita Grant monies from Illinois Funds: General Funds account to the Grants (Non-Interest Bearing) account at Clarendon Hills Bank
- f. Resolution to approve purchase of e-reader/mobile devices for public education at a cost not to exceed \$2,850.00 from the Special Reserve Fund, technology budget line
- g. Board to discuss recommendations of the Finance Committee
- h. Resolution to accept the draft of the FY2012 external audit by Baker Tilly

12) Closed Session

The Board may go into a closed session for the following reasons:

- a. Meetings between internal or external auditors and governmental audit committees, finance committees, and the equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America (5 ILCS 120/2 (c)(29))
- b. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5 ILCS 120/2 (c)(21))

(13) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Ms. Christine Kuhn, ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; or telephone (630) 969-5625 (voice), or email christinekuhn@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.