



# Westmont Public Library

Board of Trustees

## Amended Regular Meeting Minutes Tuesday, October 14th, 2008

The meeting was called to order at 7:13 p.m. by J. Fedeczko at the Westmont Public Library.

### Roll Call

Present: J. Fedeczko, J. Thomas, A. Porter, C. Kaifesh, E. Carmichael and D. Alexander  
Also present: C. Kuhn, Director, T. Barry, Administrative Assistant.  
Absent: R. Sellers

### Pledge of Allegiance

Approval of the Regular Meeting minutes of September 15th, 2008:

J. Fedeczko moved to approve the minutes. J. Thomas seconded. Motion passed unanimously.

**NOTE: It was agreed that in future, the minutes from the previous meeting will be distributed in a binder with topic tabs for easier review.**

### Open Forum:

Diane and Greg Compton and family were present prior to this meeting to donate a painting to the library and share some stories about the artist and various volunteer opportunities available to heighten awareness with regard to Downs Syndrome.

### Additions and Deletions:

- Additional invoices to Bills and Salaries
- Policies

Remote Attendance, Investments and Policy for Public Use of Internet

### Additional Invoices:

1581 AT&T, Monthly Payment, \$252.23  
1582 David Clark, Project Management, \$210.00  
1583 Du Page Children's Museum, Equipment Rental, \$2,000.00  
1584 Fox Landscaping, Monthly Installment, \$721.42  
1585 Mortenson Roofing, Investigative Services, \$1,488.00  
1586 Nicor Gas, Heating, \$2,576.33  
1587 WPL Petty Cash, Program Fees, \$272.48  
1588 LIMRiCC (Unemployment Compensation Insurance) \$  
1589 Booklist Online, Annual Renewal, \$252.23

J. Fedeczko recommended Nicor ~~web/cost reduction methods such as timer, etc.~~ cost reduction methods such as a web-control feature.

Communications:

Notice from DuPage County Board of Review, 09.30.08  
E-Mail: ILA Opposes the Call for a State of Illinois Constitutional Convention (Con-Con)  
Next ILA Executive Board Meeting; iREAD Online Store; Financial Public Libraries  
Workshop for Central Illinois.E-Mail: Ennounce – MLS Ennounce 10.08.08 11:51:43- 0500,  
Vol. 2, No. 18

Treasurer's Report:

C. Kaifesh moved that the Treasurer's Report be approved. A. Porter seconded.

Roll call vote:

J. Thomas, C. Kaifesh, A. Porter, J. Fedeczko, E. Carmichael, D. Alexander -Aye,  
0-nays.

R. Sellers was absent.

Bills and Salaries:

C. Kuhn pointed out why the "no-name" entry was on one sheet for \$2,000.00 and deleted on the final copy (yellow dot). No further questions.

E. Carmichael moved that Bills and Salaries be approved. C. Kaifesh seconded.

Roll call vote:

J. Thomas, C. Kaifesh, A. Porter, J. Fedeczko, E. Carmichael, D. Alexander -Aye,  
0-nays.

R. Sellers was absent.

Committee Reports:

- Remote Attendance at meetings.

Committee recommended that we accept this Policy. A physical quorum must be held to proceed with a meeting but if an absentee wants to participate via audio/visual methods they may do so. Follow policy and name three exceptions.

J. Fedeczko motioned to accept. J. Thomas seconded.

Roll call vote:

J. Thomas, C. Kaifesh, A. Porter, J. Fedeczko, E. Carmichael, D. Alexander – Aye,  
0-nays.

R. Sellers was absent.

- Investment Policy

This policy was discussed. Change suggested re delegate.

J. Fedeczko motioned to accept. J. Thomas and C. Kaifesh seconded.

Roll call vote:

J. Thomas, C. Kaifesh, A. Porter, J. Fedeczko, E. Carmichael, D. Alexander – Aye,  
0-nays.

R. Sellers was absent.

- Public Use of Internet

This policy was discussed and agreed.

J. Fedeczko motioned to accept. J. Thomas seconded.

Roll call vote:

J. Thomas, C. Kaifesh, A. Porter, J. Fedeczko, E. Carmichael, D. Alexander – Aye,  
0-nays.

R. Sellers was absent.

Librarian's Report:

C. Kuhn summarized the report.  
Highlights re Internet connection and subsequent lack of connection at times.  
Comcast keeps dropping. Patrons complaining. AT&T a possibility but they cost more.  
Possible investigation into ways we might piggy-back with another village municipality.  
A. Porter showed interest in marching in the Holly Days Parade. Application submitted.  
C. Kuhn operated slide show highlighting the re-design of the entrance plaza.  
J. Thomas moved that the Librarian's Report be approved. E. Carmichael seconded. Motion passed unanimously.

Unfinished Business:

- a. Board to continue to consider future automobile display:  
J. Thomas contacted eight dealerships. Nothing confirmed. Will discuss again later.
- b. Board to consider update on the Roof project.  
WPL waiting for more information by the November Board Meeting, for approval in December, release in January and bids to begin for approval in March 2009.  
Amy Porter reiterated her desire for the library to move forward with roof repairs using Green solutions. Examples of buildings that have been built green are:

C. Kaifesh departed at 8:40 p.m.

New Business:

- a. Board to move \$291,810.00 surplus from the General Fund to the Special Reserve Fund.  
J. Fedeczko moved to approve. D. Alexander seconded.  
Roll call vote:  
J. Thomas, A. Porter, J. Fedeczko, E. Carmichael, D. Alexander – Aye,  
0-nays.  
R. Sellers and C. Kaifesh absent.
- b. Board to consider the 2009 Meetings and Calendar  
A. Porter moved to approve 2009 Meetings schedule. E. Carmichael seconded.  
Roll call vote:  
J. Thomas, A. Porter, J. Fedeczko, E. Carmichael, D. Alexander – Aye,  
0-nays.  
R. Sellers, D. Alexander, and C. Kaifesh absent.
- c. Board to consider the 2009 Closing Dates  
Proposed dates are similar to 2008, plus an extra half day in January. Collaboration within the zone for 300+ library workers.  
A. Porter moved to approve. D. Alexander seconded. Motion passed unanimously.

Amy Porter moved to adjourn meeting at 09:01 p.m. E. Carmichael seconded. Motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Elaine Carmichael".

Elaine Carmichael,  
Westmont Public Library, Board of Trustees