



Westmont Public Library

The Welcoming Place

428 North Cass Avenue, Westmont, Illinois 60559

Phone: 630.969.5625 Fax: 630.969.6490

www.westmontlibrary.org

LEGAL NOTICE / PUBLIC NOTICE OF THE WESTMONT PUBLIC LIBRARY REGULAR MEETING OF THE BOARD OF TRUSTEES AGENDA

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, December 18, 2012 at 7:00 P.M., at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559.

- (1) Call to Order
- (2) Roll Call
- (3) Pledge of Allegiance
- (4) Approval of Consent Agenda
- (5) Public Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff – Presentation: Re-branding Project
- (6) Additions & Deletions
- (7) Treasurers Report
- (8) Bills and Salaries
- (9) Unfinished Business
 - a. Request for Buildings and Grounds Committee to review condition of boiler, boiler engineering proposals and to make a recommendation to the Board
- (10) New Business
 - a. Discussion, direction and possibly selection re: adoption of new logo
 - b. Resolution to revise the Schedule of Fines and Fees, increasing *out-of-service area* Proctoring Fees to \$20.00 per test and instituting Notary fees of \$1.00 per transaction
 - c. Resolution to increase Petty Cash ~ cash-on-hand ~ from \$200.00 to \$500.00 in light of new procedures and tighter controls on reimbursements

- d. Resolution to adopt the FY2013 Board Action Calendar
- e. Resolution to approve purchase of new carpet for lobby from Nolan Sales Corp. for \$10,105, the work to be carried out on May 17, 2013 when the Library is closed for a staff in-service day
- f. Request for Policy Committee to review, revise and recommend the Exhibits and Displays policy
- g. Request for Policy Committee to review, revise and recommend the Use of Facilities policy
- h. Resolution for Westmont Public Library to sign the Reader's First petition
- i. Resolution to declare items surplus

12) Closed Session

The Board may go into a closed session for the discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5 ILCS 120/2 (c)(21))

(13) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Ms. Christine Kuhn, ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; or telephone (630) 969-5625 (voice), or email christinekuhn@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.