



## WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559  
630 869 6150  
westmontlibrary.org

*Providing the community with the keys to lifelong learning.*

### **PUBLIC NOTICE**

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, April 21, 2020 at 7:00 P.M. via remote access. Members of the public can share comments with the Library Board by joining the webinar and submitting comments via the online platform, or by submitting comments in advance by sending them to [jcoen@westmontlibrary.org](mailto:jcoen@westmontlibrary.org) by the start of the meeting time at 7:00 P.M. Comments will be read aloud and entered into the public record.

Members of the public can access the remote meeting with this link:

<https://zoom.us/j/572100777?pwd=UmdhSW40TWxNa1hrRGlsMUZuZU83UT09>

Password: 80231751

Access to listen via telephone: US: +1 312 626 6799 or +1 929 436 2866 or +1 669 900 6833 or +1 253 215 8782 or +1 301 715 8592 or +1 346 248 7799

Webinar ID: 572 100 777

Password: 80231751

International numbers available: <https://zoom.us/u/aj7MulF7f>

### **Agenda**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
  - a. Minutes of the regular board meeting: March 24, 2020  
Document: [2020\\_03\\_24\\_Draft\\_Minutes\\_Board\\_Meeting.pdf](#)
  - b. Communications log: April 2020  
Document: [2020\\_04\\_21\\_Communications\\_Log.pdf](#)
  - c. Director's report: April 2020  
Document: [2020\\_04\\_21\\_Director's\\_Report.pdf](#)
- 5) Open Forum
  - a. Public
  - b. Board
  - c. Director
  - d. Staff
- 6) Additions & Deletions

7) Treasurer's Report

Documents: [03 31 2020 Balance Sheet.pdf](#)  
[03 31 2020 Budget Variance.pdf](#)

8) Bills and Salaries

Document: [04.21.2020 Bills Presented FY20.pdf](#)  
[04.21.2020 Vendor Report.pdf](#)

9) Unfinished Business

10) New Business

- a. Board to consider a motion to approve FY21 insurance premium and workers compensation coverage for \$14,190

**Information:** This is a package premium increase of \$354 over FY20.

- b. Board to consider a motion to eliminate overdue fines

**Information:** The finance committee discussed this on January 21, 2020 and requested more information. Staff have addressed those issues and recommend approval of a permanent fine free service. We are currently not collecting overdue fines due to COVID-19.

**Document:** [Fine Free.pdf](#)

- c. Board to consider a motion to approve the updated Schedule of Fines and Fees

**Information:** if the Board approves the elimination of overdue fines, this document needs to be updated to reflect those changes.

**Document:** [Schedule of Fines and Fees.pdf](#)

- d. Board to consider a motion to approve the FY21 budget

**Information:** The FY21 budget has been reviewed and discussed at the regular Board meetings on February 18, 2020 and March 24, 2020. It is presented for final approval.

**Document:** [FY21 DRAFT Budget.pdf](#)

- e. Board to consider a motion to approve the Resolution Authorizing FY21 Public Library Non-resident Card Participation and Fees

**Information:** The Library Board is legally required to decide annually whether the library will participate in the State's non-resident fee program and inform the regional system (RAILS) about the Board's action within 30 days. The proposed resolution states that the library would use the tax fee method to determine non-resident fees for library use.

**Document:** [FY21 Non Residence Cards Resolution.pdf](#)

12) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 869-6170 or email [jcoen@westmontlibrary.org](mailto:jcoen@westmontlibrary.org), within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.