



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559
630 869 6150
westmontlibrary.org

Providing the community with the keys to lifelong learning.

PUBLIC NOTICE

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, November 19, 2019 at 7:00 P.M. in the Community Meeting Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
 - a. Minutes of the regular board meeting: October 15, 2019
Document: [2019 10 15 Draft Minutes Board Meeting.pdf](#)
 - b. Minutes of the finance committee meeting: October 15, 2019
Document: [2019 10 15 Draft Finance Minutes.pdf](#)
 - c. Communications log: November 2019
 - d. Director's report: November 2019
Document: [2019 11 19 Director's Report.pdf](#)
- 5) Open Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff
- 6) Additions & Deletions
- 7) Treasurer's Report
Documents: [10 31 2019 Balance Sheet.pdf](#)
[10 31 2019 Budget Variance.pdf](#)
- 8) Bills and Salaries
Documents: [11.19.2019 Bills Presented FY20.pdf](#)
[11.19.2019 Vendor Report.pdf](#)
- 9) Unfinished Business
- 10) New Business

- a. Board to consider a motion to approve the FY19 audit and management letter
Information: Sikich has conducted our annual audit and presented the final report and management letter. Once approved, the audit will be readily available on our website and uploaded to the State Comptroller website as required by law.
- b. Board to discuss the FY20 Per Capita Grant requirements and application
Information: The Grant application is due January 15, 2020.
- c. Board to consider a motion to approve the Drug Free Workplace Policy in the Personnel Handbook
- d. Board to consider a motion to approve the Disposal of Surplus Property Policy
- e. Board to consider a motion to approve the Exhibits and Displays Policy

11) Executive Session

12) Resume Open Session

13) New Business (continued)

14) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.