



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community with the keys to lifelong learning.

PUBLIC NOTICE

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, September 19, 2017 at 7:00 P.M. in the Community Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
 - a. Minutes of the finance committee meeting: August 15, 2017
 - b. Minutes of the regular board meeting: August 15, 2017
 - c. Communications log: September 2017
 - d. Director's report: September 2017
Documents: [Directors-Report-September-2017.pdf](#)
- 5) Open Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff
- 6) Additions & Deletions
- 7) Treasurer's Report
Documents: [Balance-Sheet-2017_08_31.pdf](#)
[Budget-Variance-Report-2017_08_31.pdf](#)
- 8) Bills and Salaries
Documents: [Bills-Presented-2017_09_19_FY18.pdf](#)
[Vendor-Report-2017_09_19.pdf](#)
- 9) Unfinished Business
 - a. None
- 10) New Business
 - a. Approval of the transfer of FY17 surplus funds to the special reserves fund for an amount of \$90,466
Information: The FY17 draft audit is complete and provides the information needed to authorize the FY17 surplus transfer.

Documents: [FY17 audit transfer information.pdf](#), [FY17 draft audit unassigned funds.pdf](#)

b. Discussion of Emergency Manual and Disaster Plan

Information: The Emergency Manual and Disaster Plan, with input from Westmont safety personnel, will be shared with staff and be discussed during safety training at our January 2018 in-service. This was originally slated for discussion at the November 2017 Board meeting but was moved up by request.

Documents: [WPL_Emergency_Manual_Disaster_Plan.pdf](#)

c. Discussion of legislative updates related to Illinois public libraries

Information: There are several bills that recently passed both chambers in the Illinois General Assembly successfully. The Governor has signed the bills into law.

Documents: [2017 legislative updates.pdf](#)

11) Executive Session

12) Resume Open Session

13) New Business (continued)

14) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.