



## WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

[westmontlibrary.org](http://westmontlibrary.org)

Providing the community with the keys to lifelong learning.

### PUBLIC NOTICE

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, July 18, 2017 at 7:00 P.M. in the Community Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

### Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
  - a. Minutes of the regular board meeting: June 20, 2017
  - b. Minutes of the special board meeting: June 29, 2017
  - c. Communications log: July 2017
  - d. Director's report: July 2017  
Documents: [Directors-Report-July-2017.pdf](#)
- 5) Open Forum
  - a. Public
  - b. Board
  - c. Director
  - d. Staff
- 6) Additions & Deletions
- 7) Treasurer's Report  
Documents: [Balance-Sheet-2017\\_06\\_30.pdf](#)  
[Budget-Variance-Report-2017\\_06\\_30.pdf](#)
- 8) Bills and Salaries  
Documents: [Bills-Presented-2017\\_07\\_18 FY18.pdf](#)  
[Vendor-Report-2017\\_07\\_18.pdf](#)
- 9) Unfinished Business
  - a. None
- 10) New Business
  - a. Approval of days closed for 2018 calendar year  
Document: [Days-Closed-2018.pdf](#)

- b. Approval of the Exhibits and Displays Policy
- c. Approval of the Makery Policy
- d. Approval of the Disposal of Surplus Property Policy
- e. Approval of the Personnel Handbook review proposal by Management Association of Illinois for \$1,500
- f. Discussion of the potential study room and makerspace renovation

11) Executive Session

According to 5 ILCS 120/2, each public body shall periodically, but no less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

12) Resume Open Session

13) New Business (continued)

- g. Approval of the destruction of executive session recordings for July 21, 2015, August 8, 2015, November 10, 2015, and November 17, 2015.

Under the Open Meetings Act, the public body can approve destruction of executive session recordings if the meetings have approved minutes and are older than 18 months.

14) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email [jcoen@westmontlibrary.org](mailto:jcoen@westmontlibrary.org), within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.