



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community keys to lifelong learning

PUBLIC NOTICE

The Westmont Public Library will hold its Bylaws and Policy Committee meeting of the Board of Trustees on Tuesday, January 19, 2016 at 6:00 P.M. at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

Agenda

- (1) Call to Order
- (2) Roll Call
- (3) Pledge of Allegiance
- (4) Approval of the minutes of the Bylaws and Policy Committee meeting: October 20, 2015
- (5) Open Forum
- (6) New Business
 - a. Report on John Marten's appointment to the Bylaws and Policy Committee on January 6, 2016
 - b. Review and recommend changes to the Personnel Handbook to include updated holiday closings and updated language to the vacation section to incorporate Illinois Wage Payment and Collection Act regulations.
 - c. Review and recommend the Makery Collection Policy
 - d. Review and recommend the Digital Sign Policy and guidelines
 - e. Review and recommend the Meeting Room Policy
 - f. Review and recommend the next policy revision assignment for April 2016
- (7) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Ms. Julia Coen, Library Director, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.