



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community keys to lifelong learning

PUBLIC NOTICE

The Westmont Public Library will hold its regular meeting of the Board of Trustees on Tuesday, November 15, 2016 at 7:00 P.M. in the Community Room at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Consent Agenda
 - a. Minutes of the special board meeting: October 11, 2016
 - b. Minutes of the regular board meeting: October 18, 2016
 - c. Communications log: October 2016
 - d. Director's report: October 2016
- 5) Open Forum
 - a. Public
 - b. Board
 - c. Director
 - d. Staff
- 6) Additions & Deletions
- 7) Treasurer's Report
- 8) Bills and Salaries
- 9) Unfinished Business
- 10) New Business
 - a. Approval of the FY16 audit and management letter
 - b. Award of bids for the main floor renovation project:
 - Carpentry services to Commercial Construction and Disbursement Services in the amount of \$71,000 for base bid or \$78,660 with alternate
 - Paint services to Leopardo Companies, Inc. in the amount of \$17,268
 - Plumbing services to Omega Plumbing in the amount of \$20,200

- Electrical services to Service Plus Electric in the amount of \$32,403 for base bid or \$34,603 with alternate
 - Flooring services to Commercial Carpet Consultants, Inc. in the amount of \$41,300 for base bid or \$44,250 with alternate
 - Furniture services to Library Furniture International in the amount of \$34,292
- c. Approval of up to \$19,000 from special reserves for alternate bids
 - d. Approval of the Strategic Plan 2017 - 2020
 - e. Approval of a Resolution Adopting a Travel Reimbursement Policy in Accordance with the Local Government Travel Expense Control Act
 - f. Approval of the Purchasing Policy

11) Executive Session

12) Resume Open Session

13) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.