



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

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westmontlibrary.org

Providing the community keys to lifelong learning

MINUTES OF THE SPECIAL MEETING OF THE LIBRARY BOARD

OCTOBER 11, 2016

1) Call to Order

The meeting was called to order at 6:03 p.m. by Board President Jason Fichtel on Tuesday, October 11, 2016 at the Westmont Public Library.

2) Roll Call

Present: Trustee Heather Booth, Secretary Elaine Carmichael, Trustee Annie Delano, Vice President John Martens, Treasurer Kerry O'Connor, Trustee Mark Stern, and President Jason Fichtel

Absent:

Staff present: Director Julia Coen and Administrative Assistant Theresa Barry

3) Pledge of Allegiance

4) Open Forum:

a. **Public:** Spencer Parker, Village of Westmont Finance Director, present to answer questions.

b. **Board:** None

c. **Director:** None

d. **Staff:** None

5) New Business

a. **Discussion of Strategic Plan packet: library usage statistics and trends, community survey, focus groups, staff SWOT, service priorities**

Discussion: The Board discussed the documents in the Strategic Plan packet and developed goals, a mission statement, and a vision statement. A draft of the new plan will be presented at the November Board meeting.

6) Adjournment:

Motion: Stern moved to adjourn at 8:06 pm, Martens seconded.

Vote: All in favor.

Motion passed.

Respectfully submitted,

Elaine Carmichael

Westmont Public Library

Board of Trustees, Secretary