



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community keys to lifelong learning

BYLAWS & POLICY COMMITTEE MEETING

APRIL 19, 2016

MINUTES

1) Call to Order

The Bylaws & Policy Committee Meeting was called to order at 6:01 p.m. by Committee Chair, Mark Stern, on Tuesday, April 19, 2016 at the Westmont Public Library.

2) Roll Call

Present: Annie Delano, Elaine Carmichael, John Martens, and Mark Stern

Also present: Kerry O'Connor and Jason Fichtel

Staff present: Director Julia Coen, Assistant Director Brittany Smith, and Administrative Assistant Theresa Barry

3) Pledge of Allegiance

4) Open Forum

- a. **Public:** None
- b. **Staff:** None
- c. **Trustees:** None
- d. **Director:** None

5) Approval of the minutes of Bylaws and Policy Committee meeting on January 19, 2016

Motion: Martens moved to approve the minutes from January 19, 2016, Carmichael seconded.

Discussion: Delano pointed out that the meeting on January 19, 2016 actually adjourned at 6:59 p.m. and not 7:59 p.m. Martens said there should be an apostrophe after the "s" in his name. The minutes will be corrected.

Vote: All in favor. Motion passed.

6) New Business

a. Review and recommend the Social Media Policy

Committee agreed to strike the words "before it is posted" in the fourth line under Public Comment Policy. The first three bullet points will be combined into the following, "content that is obscene, defamatory, invades privacy or disparages any person or group." Also strike "posted without consent" in the bullet point regarding private or personal information. Committee will recommend that the Board approve the policy with those amendments.

(Alea Perez and Amy Prechel arrived at 6:10)

b. Review and recommend the Public Use of the Internet Policy

Committee agreed to insert the word "the" in front of Public Use of the Internet Policy in the first sentence under User Agreement. Replace the word "restrict" with "disallow" under Children and Public Use of the Internet Policy. Non-library card holders who are minors may only receive a guest pass with a parent or legal guardian consent. Perez and Prechel reported that they had investigated different types of filtering software but they have

both proven problematic. The Board asked that one computer in youth services be a dedicated homework computer without access to the internet. Committee will recommend that the Board approve the policy with those amendments.

c. Review and recommend the next policy revision assignment for July 2016

The Library Use & Conduct Policy, Ethics Act Policy and the Collection Development Policy will be reviewed in July.

7) Adjournment

Motion: Delano moved to adjourn at 6:38 p.m., Martens seconded.

Vote: All in favor. Motion Passed

Respectfully submitted,

**Elaine Carmichael
Secretary
Westmont Public Library Board of Trustees**