



WESTMONT PUBLIC LIBRARY

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BY-LAWS & POLICY COMMITTEE MEETING APRIL 21, 2015

MINUTES

The By-Laws & Policy Committee Meeting was called to order at 6:05 p.m. by Committee Chair, Jason Fichtel, on Tuesday, April 21, 2015 at the Westmont Public Library.

Roll Call:

Present: Committee Chair Jason Fichtel , Elaine Carmichael and Megan Stern

Also present: Director Julia Coen, Assistant Director Kate Buckson, Administrative Assistant Theresa Barry, Trustee John Martens , Board President Amy Porter and Westmont resident Mark Stern

Pledge of Allegiance:

Carmichael moved to approve the minutes from January 20, 2015, Megan Stern seconded. All in favor.

Open Forum:

Public: Nothing

Committee Members: Nothing

Trustees: Nothing

New Business:

Review and recommend the Bylaws of the Westmont Public Library Board of Trustees:

The significant recommendations that were discussed:

- Roles of Board Trustees and Library Director
- Latest version of Roberts Rules of Order was added
- Order of business to include "Director's Report"
- Treasurer's role regarding financial reporting
- Board President as the spokesperson for the Board with the media

(Chris Gorman arrived at 6:21)

Megan Stern moved to recommend the ByLaws as amended to the Board, Carmichael seconded. All in favor

Review and recommend the Borrower Registration Policy:

Megan Stern moved to recommend policy as amended to the Board, Carmichael seconded. All in favor.

Review and recommend the Interlibrary Loan Service Policy:

Megan Stern moved to recommend the policy as amended to the Board, Carmichael seconded. All in favor.

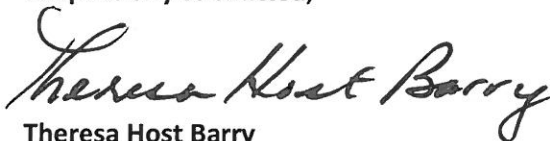
Review and recommend the Reference Service Policy:

Megan Stern moved to recommend the policy as amended to the Board, Carmichael seconded. All in favor.

Adjournment:

Megan Stern moved to adjourn at 6:51 p.m., Carmichael seconded. All in favor.

Respectfully submitted,



Theresa Host Barry
For and on Behalf of
Jason Fichtel
Secretary
Westmont Public Library Board of Trustees