



WESTMONT PUBLIC LIBRARY

428 N Cass Ave, Westmont, IL 60559

630 969 5625

westmontlibrary.org

Providing the community keys to lifelong learning

PUBLIC NOTICE

The Westmont Public Library will hold its Building and Grounds Committee meeting on Tuesday, June 17, 2014 at 6:00 P.M. at the Westmont Public Library, 428 North Cass Avenue, Westmont, Illinois 60559

Agenda

- (1) Call to Order
- (2) Roll Call
- (3) Pledge of Allegiance
- (4) Open Forum
- (5) New Business
 - a) Status update on ADA issues and discussion of timeline
 - b) Discussion of requested facility documentation
 - c) Discussion of main floor redesign
- (6) Adjournment

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Julia Coen, Library Director, 9:00 A.M. to 5:00 P.M. Monday through Friday, Westmont Public Library, Westmont, Illinois, 60559; Telephone (630) 969-5625 x 221 or email jcoen@westmontlibrary.org, within a reasonable time before the meeting.

All interested persons in attendance will be allowed to express their views in accordance with policy.



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Status update on ADA issues and recommendation of next projects

Attached is the checklist for ADA compliance issues that were presented to us in a report in the Fall of 2013 by Act Services. As was previously noted to the board, Mark Trieglaff from ACT Services said that while there are no deadlines set by federal or state standards, there is expectation that we will address each issue in a timely manner and work toward compliance. We have addressed some issues, are currently working on several others, and will address the others as directed by the board.

Discussion requested facility documentation

As requested, we have started a master list of facility updates and inventory that includes:

- Inventory list
- Date of installation or update
- Warranty information if applicable
- Vendor, contractor, and make or model information
- Additional notes that would be beneficial for administration and board

Please let me know if the committee recommends additional information be recorded.

Discussion of main floor redesign

I have met with three different architectural teams to discuss the main floor redesign. At this time (June 9, 2014) I have received one quote for service, which I will bring to the meeting. I explained to each team that the project will be more financially viable if we break it down into several stages.

The top priorities as were discussed with each contractor:

- General refresh to bring the look and feel to our standards
- Creating more meeting spaces and possibly one medium sized meeting room for programs, board meetings, and other community events
- Creating an inviting space for digital media lab
- Incorporating self-check units in the lobby
- Redesigning the staff work area to make the workflow more efficient and worker friendly

Westmont Public Library ADA compliance checklist

Priority	ADA report checklist	Notes
1	West exterior exit door force too high	Addressing this month
1	Exterior door does not have a landing outside of the swing of door or accessible route away from door	We received two quotes this winter but since concrete work can't be done in cold temperatures, we need to get quotes again with updated concrete cost
1	South employee exit door force too high	Addressing this month
1	South basement door force too high	Addressing this month
1	The north parking spaces have a running sloop too steep	
1	The south parking spaces have running sloop too steep	
2	West, south fire and exit doors have force too high	Addressing this month
2	Second floor fire door force too high	Addressing this month
2	West interior door has force too high	Addressing this month
2	First floor women's and men's restroom door force too high	Addressing this month
2	Study room A, B, C and conference room have door force too high	Addressing this month
2	Both family restrooms have door force too high	Addressing this month
2	The meeting room doors have force too high	Addressing this month
2	The door to staff lounge and door south exit from meeting room have force too high	Addressing this month
2	The elevator does not provide a proper handle for emergency phone	Addressing this month
3	First floor women's restroom has toilet too far from wall	Schindler is working on this
3	First floor women's and men's restrooms do not provide short rear grab bars	
3	First floor men's urinals are mounted too high at 24"	Arco will be adjusting this month
3	First floor men's side grab bar is mounted too far from corner	
3	First floor men's restroom accessible stall is not designed correctly	
3	Both family restrooms do not provide short rear grab bar to corner	
4	First floor women's and men's restroom signs are not accessible	
4	First floor women's and men's restroom coat hooks are too high	
4	The first floor drinking fountain needs standing and wheelchair accessible unit	Complete
4	Both family restrooms do not have accessible signage	Addressing this month
4	Both family restrooms have mirrors too high	
4	The meeting room does not have accessible signage	Addressing this month