



WESTMONT PUBLIC LIBRARY

Providing the Community Keys to Lifelong Learning
428 North Cass Avenue, Westmont, Illinois 60559
630.969.5625 www.westmontlibrary.org

SPECIAL MEETING OF THE BOARD OF TRUSTEES

DECEMBER 2, 2013

The meeting was called to order at 6:05 P.M. by Jason Fichtel, Secretary of the Board, on Monday, December 2, 2013 at the Westmont Public Library.

Roll Call:

Present: E. Carmichael, J. Fichtel, C. Gorman and M. Stern

Also present: J. Coen, Interim Director, T. Barry, Administrative Assistant, John Keister of John Keister & Associates and Spencer Parker, Finance Director, Village of Westmont

Absent: J. Martens (listening via telephone) and A. Porter

Pledge of Allegiance

Open Forum:

- a. **Public** – None
- b. **Staff** –
- c. **Trustees** –

Carmichael – Enjoyed the music Jason’s clarinet group played when hot cocoa was served at the library on November 30. Holly Days parade was fun to walk in. American Wind Band will present “The Sounds of Christmas,” a free concert on Sunday, December 8, 2013 at 4 P.M., hosted by Gloria Dei Lutheran Church, Downers Grove.

Fichtel – Had fun playing holiday music for the Holly Days kick-off. Thank you Kate Buckson for providing a fan.

Gorman – Thank you Shana for your years of service. WHS craft fair on Saturday, December 7, 9:00-3:00.

- d. **Interim Director** –

Discussion of Director search with John Keister of John Keister & Associates –

Keister said he enjoyed meeting with staff this afternoon and later with Larry Forsberg of the Westmont Chamber. Keister then briefly discussed how he planned to start the recruiting process.

(A. Porter arrived at 6:10 p.m.)

Keister suggested that the board give him a salary range instead of a strict dollar amount. Porter said it would most likely be around \$80,000. Keister requested a job description as soon as possible.

Gorman asked what he thought his timeline would be. Keister said he thought the website might be up by the weekend. He requested photos of the library. Keister said he would send urls to Coen and asked if she could share with the board although he invited trustees to call or email him at any time.

Closed Session:

Gorman moved to adjourn to go into Closed Session at 7:05 P.M. for the purpose of discussing; (1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body." 5 ILCS 120//2 c 1, Carmichael seconded. All in favor

Roll call vote: Carmichael, Fichtel, Gorman, Stern and Porter – 5 Ayes, 0 Nays.
Absent: Martens

Porter called the regular meeting of the board back into session at 7:26 P.M.

Roll call:

Present: E. Carmichael, J. Fichtel, C. Gorman, M. Stern and A. Porter
Also present: J. Coen, Interim Director and T. Barry, Administrative Assistant and S. Parker, Finance Director, Village of Westmont
Absent: J. Martens

Fichtel moved to adjourn at 7:27 P.M., Carmichael seconded. All in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Fichtel', written over a horizontal line.

**Jason Fichtel
Westmont Public Library
Board of Trustees, Secretary**