



Westmont Public Library
Board of Trustees
Special Meeting of the Board
 Kwasek Meeting Room
 Tuesday, February 8th, 2011
 7:00 P.M.

The Meeting was called to order at 7:13 by President of the Board, Amy Porter, at the Westmont Public Library.

Roll Call - Present: A. Porter, E. Carmichael, J. Martens, J. Fedeczko and C. Gorman
 Also Present: C. Kuhn, Director, T. Barry, Administrative Assistant
 Absent: C. Kaifesh and S. Scheid

Pledge of Allegiance

Open Forum – Porter extended an invitation to the upcoming Mardi Gras event sponsored by Holy Trinity. Carmichael said that she had been sharing news through the Rotary Club about the *Behind the Scenes Tours* of the Library on February 12th.

Kuhn said that she had approved removal of excess snow to free up a dozen parking spaces at the west side of the lot. Kuhn also mentioned that SWAN had discussed whether or not the Delivery Services would be outsourced if the Merger Board agreed. This was news from a meeting held Monday night. Another point of discussion on Tuesday was whether or not SWAN should stick with the system. The group agreed to stick it out for another month or so before making a final decision. Kuhn confirmed that Porter, Martens and Fedeczko had been registered for the ILA 2011 Trustee Forum Workshop on Saturday, 26th February. Carmichael would also like to attend.

S. Scheid arrived 7:15 p.m.

Bills and Salaries –

GENERAL ACCOUNT / CLARENDON HILLS BANK A/C #8590

RECIPIENT	CHEC K	MEMORANDUM	NOTE	WPL CODE	AMOUN T
AT & T	1193	AT & T A/C 630.Z99.7834.998 2	Z LINE DECEMBER 17-JANUARY 16TH	11.4635	\$502.35
AT & T	1194	AT & T A/C 630.969.5625.1739	MAIN LINE DEC 26-JAN 25 2011	11.4635	\$186.31
CLARK, DAVID	1195	PROJECT MANAGEMENT - JANUARY	SEE ATTACHED	11.0000	\$1,662.50
LIMRiCC UCGA	1196	CONTRIBUTION REPORT	4TH QRTR. END DEC. 2010	11.4058	\$107.49
NELSON, CONNIE	1197	RBP/ILL REPLACEMENT - PATRON	LOST AND PAID ITEM	11.4232	\$9.99
PETTY CASH CUSTODIAN	1198	REPLENISH P.C. POUCH - IN- HOUSE	SEE ATTACHED	11.0000	\$199.94
COFFEY, SHERRON	1199	RBP/ILL REPLACEMENT - PATRON	LOST AND PAID ITEM	11.4232	\$27.95
KUHN, CHRISTINE	1200	REIMBURSEMENT	SEE ATTACHED	11.0000	\$149.30
PETTY CASH CHECKING	Transfer	REPLENISH P.C. CHECKING AC @ CHB	SEE ATTACHED	11.0000	\$281.51
				TOTAL	<u>\$3,127.34</u>

SPECIAL RESERVES / ILLINOIS FUNDS A/C #1589

RECIPIENT	CHECK	MEMORANDUM	NOTE	WPL CODE	AMOUN T
ACCESSIBLE LIVING	1185	INVOICE 2219 PROJECT MANAGEMENT -	RENTAL TEMPORARY ADA RAMP	70.4812	\$1,200.00
CLARK, DAVID	1186	JANUARY	SEE ATTACHED	70.0000	\$3,237.50
POSITANO'S UPHOLSTERY	1187	REUPHOLSTER - FINAL PAYMENT	DONATED FURNITURE FROM L.G.S.	70.4842	\$1,479.00
T.B.G.E.C.	1188	INVOICE 13410	FURNISH & INSTALL 2 T5 RETRO KITS	70.4822	\$490.00
				TOTAL	<u>\$6,406.50</u>

TOTAL AMOUNT ADDED TO BILLS PRESENTED FOR BOARD MEETING FEBRUARY 8TH, 2011 \$9533.84

Martens moved to accept the Addendum to Bills Presented into Bills and Salaries, Fedeczko seconded. Motion passed.

Board reviewed Additional Invoices. It was noted our supply of checks was currently depleted. A transfer of funds would be necessary to complete the last request to replenish funds in the Librarian's checking account. Clarendon Hills Bank confirmed that Martens is authorized to make transfers. Gorman moved to approve Bills and Salaries, inclusive of the transfer of \$281.51, Carmichael seconded.

Roll call vote: Scheid, Martens, Porter, Carmichael, Fedeczko and Gorman – Ayes, 0 – Nays.
Absent: Kaifesh

Unfinished Business

- a. Board to Consider Plaza projects
 - i) Approve documentation of bid/proposal packet for the purpose of publication.

Kuhn reported that the Village engineer had some minor changes to the plan which she learned of on Monday; ergo the documents were not ready for final Board approval. The attorney had also just responded with his comments as of that morning. Kuhn said she would provide more details to the Board by the end of the week. The item was tabled.

New Business - Gorman asked how the new canopy had been received. Kuhn said she believed that residents were pleased. Kuhn said that there was a problem with the light timer that needed attention.

Executive Session - None

Adjournment - Gorman moved to adjourn, Fedeczko seconded. Motion passed unanimously. Meeting was adjourned at 7:38 PM.

Respectfully submitted,



Shana Scheid
Westmont Public Library
Board of Trustees, Secretary